

Registration Guidelines

NO ENROLLEMENTS WILL BE ACCEPTED UNLESS ALL PAPERWORK IS COMPLETED AND RETURNED. Please read the Parent Handbook on our website (www.rkzpreschool.com) thoroughly as some policies and programs have changed. Part-Day classes are filled on a first-come, first-filled basis; Full-Day classes are filled subject to availability.

PAPERWORK TO BE COMPLETED AND RETURNED

(Re-Enrollments must resubmit all paperwork and Immunization Records)

- Full Day/Part Day Enrollment Form
- Child Profile Sheet
- Emergency Information & Immunization Record Form
- Parental Agreement Form
- Copy of Immunization Record
- Individual Photo of Child (no larger than 4x6)
- Registration Fee (CHECKS, CASH or CREDIT/DEBIT CARD)

EMERGENCY INFORMATION AND IMMUNIZATION FORM

- Please complete ALL lines of the form (front and back), including Mother AND Father signatures (if applicable). If something is not applicable, write "NA".
- Must provide doctor/hospital name, address and telephone number.
- Must provide THREE emergency contacts in addition to mother/father. Contacts must have name, address and telephone numbers. ***Please note that the emergency contacts must be different than the parent/guardian***