

## **Radiant Kidz Zone Parental Agreement**

(Please initial on each line)

1. \_\_\_ I understand that ADHS mandates a legible first and last name signature with time on the sign-in / sign-out pages. I also understand that I must check my child(ren) in and out using the computer check-in / check-out system.
2. \_\_\_ I understand that yearly tuition is divided into equal monthly payments. Each monthly payment is the same regardless of holidays, long months, short months, Christmas break, staff development days, vacations, and children's absences.
3. \_\_\_ I understand that Part Day program tuition payments will be automatically deducted each month on the 1st by Tuition Express. Full day tuition payments can be divided in half and applied on the 1st and 15th. This will be managed by Tuition Express. If the 1st or the 15th falls on a weekend or holiday, tuition will be charged on the next business day (Although we process on the 1<sup>st</sup> & 15<sup>th</sup>, or next business day, the charges may not be taken out of your account for a couple days depending on your bank).
4. \_\_\_ I understand there is a \$30.00 charge for NSF fee if my card is declined. I understand that if this payment is not made within a week of the due date it will result in my child being dis-enrolled from the program and a new registration fee will be applied for re-enrollment.
5. \_\_\_ I understand there is a late pick-up fee of \$5.00 per minute for every minute you are late to pick up per child.
6. \_\_\_ I am aware of Radiant Kidz Zone's closure dates, including all major holidays, Good Friday, and staff development days.
7. \_\_\_ I understand that my child's immunization records must be kept updated at all times and an updated copy provided to Radiant Kidz Zone.
8. \_\_\_ I understand that children not potty-trained must have disposable diapers and wipes provided by parents.
9. \_\_\_ I understand that I must provide one photo that is not larger than 4"x6" for the emergency form that will be kept in the office.
10. \_\_\_ I understand that I must provide a standard size crib sheet (sleeping mat cover) for children ages 1 – 5 enrolled in the full day program and labeled with the child's first and last name. The crib sheet must be taken home and laundered weekly.
11. \_\_\_ I understand I must provide a complete change of clothing in a Ziploc bag labeled with the child's first and last name and must include underwear, socks, and shoes.
12. \_\_\_ I grant permission for my child to be photographed for classroom use and Radiant Kidz Zone use only. (Photos may be emailed to parents from time to time, upon request).
13. \_\_\_ I understand that medications will not be administered to children by Radiant Kidz Zone staff.
14. \_\_\_ I grant permission for my child to take "walking field trips" (if applicable) around Radiant Church and the Radiant Kidz Zone campus.
15. \_\_\_ I have read and agree to the policies and procedures in the Radiant Kidz Zone Parent Handbook (available online).
16. \_\_\_ I understand that if my child reaches a temperature of 101 or greater they are required to be picked up within one hour of parent notification. If the child's temperature reaches 104, 911 will be called and the child will be transported to the nearest hospital at the cost of the parents.
17. \_\_\_ I understand there is an \$80.00 registration fee for one child and a \$120.00 registration fee for two or more children payable upon enrollment.

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Parent's Signature

Date

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RKZ Signature

Date